

**CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
ACADEMIC SENATE**

DATE: November 4, 2009
TO: Academic Affairs Committee
FROM: Academic Senate Executive Committee
SUBJECT: Academic Senate Referral

1. CLASSIFICATION: **AA-001-910**
2. TITLE OF REFERRAL: **No Waiver of EO 1037 Withdrawal Limit**
3. BACKGROUND: See attached referral request form. Additional background provided by the EC: None
4. RECOMMENDED RESOURCES: See attached referral request form and supporting documentation. Additional resources recommended by the EC:

For the Committee's Report on this referral, please list in separate sections, the resources recommended and resources actually consulted. If a resource was not consulted, briefly state why.

5. REVIEW AND RECOMMEND: Review and recommend as appropriate.
6. DATE REQUIRED FOR PRESENTING COMMITTEE REPORT TO EXECUTIVE COMMITTEE: **February 7, 2010**

**CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
ACADEMIC SENATE
REFERRAL REQUEST FORM**

Date: November 1, 2009

Names and titles of proponents: Claudia Pinter-Lucke
AVP for Academic Programs

KEYWORDS: petition, withdrawal, waiver

Title of Referral: No Waiver of EO 1037 Withdrawal Limit

Background: It is recommended that students not be allowed to request a waiver to the limit on the number of units allowed for withdrawals.

The Academic Senate approved in 2009 a policy that limits students to 28 units of withdrawals, the maximum permitted by EO 1037. The count for all students was set to zero in fall 2009. There are two policies in place that allow students to receive "W" grades that do not apply to the 28 unit limit. The first is a part of EO 1037 that allows students with serious and compelling reasons that strongly impact continued attendance to withdraw through the end of finals week. The second is the Retroactive Withdrawal process which allows a student to withdraw up to one year after the quarter of attendance. In both cases, the students receive a grade of "WX" that does not apply to the 28 unit limit. With these two policies in place, there does not appear to be a compelling reason to offer students another path to an exception to the 28 unit limit.

Recommended Resources:

Claudia Pinter-Lucke
Retroactive Withdrawal Committee members
Associate Deans

Is there a deadline by when this referral needs to be considered by the Academic Senate? No Yes, by _____.